



Dear Parents,

Clay Community Schools is proud to be starting our ninth year of the 1:1 Device Program for the 2022-23 school year. The Chromebook program is available for students in kindergarten through twelfth grade. You may follow the progress of the 1:1 Chromebook Initiative by visiting our website at www.clay.k12.in.us and clicking the 1:1 Information link under the information tab. You will find many helpful resources located there, including 1:1 device acceptable use policy information and guidelines and the Clay Community Schools' policy handout on network/Internet use.

Students will be issued their Chromebook beginning the first full week of school this year. There will not be a Chromebook roll-out prior to the start of school. All students who attend Clay Community Schools will receive a school-issued Chromebook. The device is not optional and is required to meet the curriculum of Clay Community Schools.

Students will take their Chromebooks home and will be responsible for any intentional damage or loss. The Chromebooks are covered by Clay Community Schools for accidental damage only; therefore, third party insurance is not required or necessary for you to purchase. Intentional damage will be billed to the student's responsible party.

Should your child withdraw from Clay Community Schools, it will be your responsibility to return the device within two business days to the main office of your child's school. If the device is not returned within two business days, it will be reported and an invoice will be mailed to the responsible party for the full amount of the Chromebook.

Please sign and return the enclosed form. If the form is not returned within 5 school days upon receiving the Chromebook, the device will be locked. This will render the device unusable until the form has been returned.

Please contact your child's principal if you have any questions. The CCS tech hotline (812-420-3248) is also available to assist you. We are very optimistic that this device will be a great learning tool for your child.

Sincerely,
Clay Community Schools Technology Department